

Shop Safety



Action Tattoo

3525 Del Mar Heights Rd., Suite 7

San Diego, CA 92130

Action Tattoo

Exposure Control and Infection Prevention Plan (ECIPP)

Established on: ___ / ___ / _____

Section 1: Policy, Scope, and Responsibility	1
Policy	1
Scope	1
Shop Owners	1
Types of Body Art Procedures	1
Responsibility for Compliance	1
Section 2: Exposure Determination	3
Section 3: Methods of Compliance	4
Standard Precautions	4
Engineering Controls, Work Practice Controls, and PPE	4
Hand Care and Hand Hygiene	6
California IPCP Methods of Compliance	8
Cleaning and Disinfecting Environmental Surfaces	8
Decontaminating, Packaging, Sterilizing, and Storing Reusable Instruments	8
Preventing Contamination of Instruments and Procedure Site	9
Set-up and Tear-down Procedures	9
Safe Handling and Disposal of Sharps Waste	12
Safe Handling and Disposal of Non-sharps Biohazardous Waste	12
Section 4: Hepatitis B Vaccination	14
Section 5: Exposure Incident Procedures	15
Section 6: Post-exposure Evaluation	16
Section 7: Communication of Hazards	17
Section 8: Information and Training	18
Section 9: Recordkeeping	19
Section 10: Evaluation and Review	21
Appendix A: Agreement to Comply with Plan	22
Appendix B: Exposure Determination	23
Appendix C: Engineering Controls, Work Practice Controls, and PPE	25
Selection Guide for Disposable Gloves	27
Glove Donning Procedures	28
Glove Removing Procedures	29
Appendix D: Hand Care and Hand Hygiene	31
Appendix E: Cleaning and Decontaminating Environmental Surfaces	34
Appendix F: Decontaminate, Package, Sterilize, and Store Reusable Instruments	37
Appendix G: Preventing Contamination of Instruments and Procedure Site	42
Appendix H: Set-up and Tear-down Procedures	44
Appendix I: Waste Disposal	48
Appendix J: Hepatitis B Vaccination	50
Appendix K: Post-exposure Procedure	51
Appendix L: Communication of Hazards	52
Appendix M: Information and Training	53
Appendix N: Record Keeping	54
Appendix O: Forms	57

Section 1 Policy, Scope, and Responsibility

1.1 Policy

Action Tattoo is committed to providing a safe and healthful work environment for the people who work in our facility and a safe experience for our clients.

With this in mind, we have established an Exposure Control and Infection Prevention Plan to eliminate or minimize occupational exposure to bloodborne pathogens, to protect our clients from cross-contamination, and to reduce or eliminate injuries and illnesses that may result from working in this shop.

This ECIPP is kept in the safety binder at the following location:

Action Tattoo
3525 Del Mar Heights Rd., Suite 7
San Diego, CA 92130

This ECIPP is made available upon request, to our employees and practitioners, and to authorized representatives of OSHA, NIOSH, and the local enforcement agency.

1.2 Scope

This plan applies to all employees and practitioners who are engaged in activities that involve exposure to blood or other potentially infectious materials.

1.3 Shop Owners

<u>Name</u>	<u>Phone Number</u>
Alexander White	858-555-4545

1.4 Types of Body Art Procedures

The following types of body art procedures are offered in this shop:

Tattooing
Permanent Cosmetics
Body Piercing
Branding

1.5 Responsibility for Compliance

The following person, hereafter referred to as the Safety Manager, is responsible for the

implementation and review of this ECIPP:

Name: Lisa Sanchez
Phone: 858-555-1234

The Safety Manager is also responsible for:

1. Ensuring that all employees and practitioners review this ECIPP and state in writing that they agree to follow it.
2. Providing and maintaining all necessary personal protective equipment (PPE); engineering controls; labels; and aftercare instructions for all body art procedures performed in the facility.
3. Annually reviewing the ECIPP with employees and practitioners to ensure that any new recommendations or changes in procedures are effectively implemented.
4. Maintaining a Sharps Injury Log that records every exposure incident involving a sharp.
5. Investigating and documenting all bloodborne pathogens exposure incidents.
6. Correcting or changing procedures that may have caused or contributed to any injury or bloodborne pathogens exposure incident.
7. Ensuring that all required post-exposure actions are followed and that appropriate incident and employee health records are maintained for the duration of employment, plus 30 years.
8. Ensuring that practitioners and employees complete initial training before beginning to work in the shop, complete annual bloodborne pathogens training, and complete all other in-house training provided to practitioners and employees.
9. Ensuring that all new employees and practitioners review this plan before beginning to work. (See [Appendix A](#) for method and schedule of implementation)
10. Making this ECIPP available to all employees, practitioners, and authorized representatives of OSHA, NIOSH, and the local enforcement agency (LEA).

Section 2 Exposure Determination

Exposure determinations are made by the Safety Manager with input from practitioners. All determinations are made without regard to the use of personal protective equipment (PPE).

This process involves evaluating all job classifications to determine whether the people working in the job classifications perform tasks and procedures that may have occupational exposure to blood or other potentially infectious materials (OPIM).

Our organization evaluates all our job classifications and exposure determinations during the annual in-shop training session, and conducts additional new exposure determinations annually or when any new tasks or procedures are added. (See [Appendix B](#) for method and schedule of implementation)

2.1 Job Classifications

Action Tattoo has identified the following job classifications for the people working in this shop:

- a. The following job titles have been identified as positions in which **all** people working in this category have occupational exposure: Body Piercers
Apprentices
Permanent Cosmetics Artists
Tattoo Artists
- b. The following job titles have been identified as positions in which **some** people working in this category have occupational exposure: Shop Managers
- c. The following job titles have been identified as positions in which **none** of the people working in this category have occupational exposure: Counter Persons

2.2 Tasks and Procedures

The following tasks and procedures have been determined to have a potential for occupational exposure to bloodborne pathogens, OPIM, and other harmful substances:

- **Tattooing:** non-intact skin, blood, body fluids, contaminated needles, used razors, contaminated equipment, contaminated supplies, and biohazardous wastes.
- **Permanent Cosmetics:** non-intact skin, blood, body fluids, contaminated needles, contaminated equipment, contaminated supplies, and biohazardous wastes.
- **Body Piercing:** blood, mucous membranes, body fluids, contaminated sharps, contaminated equipment, and contaminated wastes.
- **Branding:** non-intact skin, biohazardous wastes, and flume(smoke, fine particles, tissue, microorganisms, and toxic gases).
- **Workstation Set-up and Tear-down:** chemicals, contaminated sharps and equipment, biohazardous wastes, and surfaces that may be contaminated with blood or OPIM.
- **Cleaning, sterilizing, and packaging instruments:** contaminated instruments, contaminated splatter, and chemicals.
- **Blood or OPIM spill cleanup:** contaminated instruments.
- **General Cleaning/Restrooms:** body fluids, contaminated surfaces, dirt.
- **Working front counter:** body fluids, contaminated surfaces, dirt.

Section 3 Methods of Compliance

The following methods of compliance will be incorporated into this Exposure Control and Infection Prevention Plan.

Action Tattoo has established appropriate specific procedures for decontaminating environmental surfaces; decontaminating, packaging, sterilizing, and storing reusable instruments; protecting clean instruments and sterile instrument pouches from exposure to dust and moisture during storage; set-up and tear-down for all forms of body art performed in this shop; preventing the contamination of instruments or the procedure site during the performance of body art; and safe handling and disposal of sharps waste.

3.1 Standard Precautions

Standard precautions will be used in this shop to reduce the transmission of pathogens from blood, non-intact skin, and all body fluids, secretions and excretions other than sweat.

3.2 Engineering Controls, Work Practice Controls, and Personal Protective Equipment (PPE)

Engineering controls and work practice controls will be utilized to eliminate or minimize occupational exposure to employees and practitioners. Where occupational exposure remains after engineering controls and work practice controls have been implemented, personal protective equipment will be used.

Engineering controls, including engineered sharps protection, work practice controls, and personal protective equipment are re-evaluated during the annual review of the ECIPP, and in the event of an exposure incident. (See [Appendix C](#) for method and schedule of implementation)

3.2.1 Engineering Controls

The following engineering controls will be utilized and will be examined and maintained on a regular schedule by the Safety Manager, Lisa Sanchez

- Hands free paper towels
- Hands free faucet handles
- Hands free hand sanitizer dispensers
- Sharps containers
- Barrier film
- Machine bags or other plastic covering
- Machine cord covers
- Autoclave
- Engineered sharps protection: machine needle cartridges

3.2.2 Prohibited Practices and Activities

The following practices and activities are prohibited in this shop:

- Eating, drinking, smoking, applying cosmetics or lip balm, and handling contact lenses are prohibited